## CURRENT FEES AND RATES: 1 MARCH 2023 TO 29 FEBRUARY 2024

| Description | Amount | CIPC/MASTER |
|---|---|---|
| BBBEE affidavit - Micro enterprises | R 633 | |
| CIPC annual return | R 955 * | R 100 + |
| CoR9.1 – Co name reservation | R 690 * | R 50 |
| CoR14.1 – Formation of company | R 1955 * # | R 205 |
| CoR15.1A – Standard MOI | Incl in above | Incl in above |
| CoR15.1B, C, D & E customized MOI | POR | R 250 |
| CoR15.2 – Change of name | R 955 * | R 250 |
| CoR18.1 – Conversion of a CC to a Company | R 2300 * | R 125 |
| CoR21 – Change of registered office | R 955 | No fee |
| CoR25 – Change of financial year end | R 955 * | R 100 |
| CoR39 – Change of Directors | R 1265 | No fee |
| CoR40.5 – Reinstatement of Company or CC | R 3450 * | R 200 |
| All other company form submissions | POR | POR |
| Deregistration of various statutory registrations | R 1265 < | |
| Dividend declaration and submission – DTR01&2 | R 955 + | |
| Employment equity report – EEA1 | R 2875 + | |
| EMP501 biannual payroll reconciliation | R 1323 | |
| IT12 individual income tax return submission | R 1265 + | |
| IT12TR trust income tax return submission | R 1725 | |
| IT14 company income tax return submission | R 1725 | |
| IT14 dormant company tax return submission | R 955 | |
| Deferred payment arrangement SARS debt | R 955 | |
| IT144 – Donation's tax declaration SARS | R 1265 | |
| Letter of good standing - Department of Labour | R 748 | |
| Notice of appeal SARS - ADR2 | R 1265 | |
| Notice of objection SARS - ADR1 | R 955 | |
| PAIA & POPIA Act manual & info officer appt | R 3450 | |
| Registered representative appointment efiling | R 955 | |
| Provisional tax 1 and 2 – IRP6 return | R 748 +< | |
| Provisional tax 3 (top up) | R 1265 | |
| Registration for PAYE, VAT, UIF, COIDA | R 1265 < | |
| Registration as a Non-Profit Organisation at DSD | R 3450 + | |
| Register with Customs (SARS) - Import & export | R 2875 + | |
| Registration for tax exemption & Sec18(A) at SARS | R 4600 + | |

# SD MANAGEMENT
## ACCOUNTING • TAX • ADVISORY

| | | |
|---|---|---|
| Resolution compiled/passed: Trust/Company/CC | R 748 | |
| Request for penalty remission - SARS | R 955 | |
| Share register compilation & issue - electronic | R 1265 ^ | |
| Solvency certificate – entities | R 1265 | |
| Statistics SA returns | R 2013 + | |
| Tax directive – efiling | R 955 | |
| Tax clearance application – Local | R 748 | |
| Tax clearance application – Foreign investment | R 2013 + | |
| Trust formation: Master of the High Court | R 5750 *+ | R 250 |
| Trust: change of trustee/beneficiary/trust deed | R 2013 | |
| Turnover Tax application - TT01 | R 1265 | |
| Turnover Tax payment - TT02 | R 748 | |
| Turnover Tax return - TT03 | R 748 | |
| U Filing monthly UIF return – U17 | R 374 | |
| VAT return submission – VAT201 | R 374 | |
| W As 8 annual COIDA return of earnings | R 1265 | |

## PAYROLL

| | |
|---|---|
| Basic charge for EMP201 submission – per month | R 374 |
| Monthly employees:   1 to 10 | R 85each |
| Monthly employees: 11 to 40 | R 78each |
| Monthly employees: 41 to 99 | R 69each |
| 100 + as well as weekly/fortnightly rates | POR |

All the above-mentioned fees are VAT inclusive @ 15%.
CIPC and the Master Fees are non-vatable.
Fees donated with an * exclude CIPC and Master Fees.
# Price includes share register & appointment of 2 directors + R209 per extra director.
^ Price includes 2 shareholders/share certificates + R209 per extra share certificate.
+ denotes minimum fee.
< denotes price per each.
POR denotes price available on request.

**SD MANAGEMENT**

ACCOUNTING • TAX • ADVISORY

18 Toffie Lane
Claremont 7708
PO Box 23249
Claremont 7735
Tel:      (021) 001 7188
Fax:      (086) 274 1029
Email:admin@sdmanagement.co.za
www.sdmanagement.co.za
CK1995/031453/23

**OTHER SERVICES**

These are based on hourly time spent rates that vary from R368 p/h to R1 600 p/h depending on the level of expertise required.

Examples of other services offered are as follows:

    Accounting and compliance services.
    Bookkeeping and all statutory returns.
    Consulting and advisory services.
    Independent reviews for companies.
    Management accounting and reporting.
    Business valuations.
    Due diligence.
    Tax planning and advice.

**Please note this list is not exhaustive**